

**DEPARTMENT OF INDUSTRIES
GOVERNMENT OF ARUNACHAL PRADESH
ITANAGAR-791111**

No. DOI-13013/5/2024/

Dated: Itanagar, the _____, 2025

ADVERTISEMENT

Applications are invited from eligible candidates as per eligibility criteria mentioned below for engagement as ‘**Training Coordinator**’ for ‘**PM Formalisation of Micro Food Processing Enterprises (PMFME) Scheme**’ on contractual basis subject to terms and conditions as laid down in contract agreement. Engagement will initially be for 6 (six) months and it is extendable on the basis of performance. The engagement will not exceed the project period of PMFME Scheme under any circumstances. The selection will be based on recommendation by a selection committee.

Training Coordinator for PMFME Scheme will assist the Department in conducting training for beneficiaries & officials along with other related matters pertaining to implementation of PM Formalisation of Micro Food Processing Enterprises (PMFME) Scheme in Arunachal Pradesh. Selected applicants will be required to work across districts as per project requirement. The posting will require regular field visits to organize trainings across the districts.

Further details are as below:

- A. Educational Qualification:** Bachelors/ Master Degree in the field of Food Science and Technology/ Food Technology/ Food Processing/ Food Engineering/ Food Science and Nutrition or allied areas.
- B. Experience:** Minimum 1 year of work experience in coordinating complete training cycle (i.e., assess needs, plan, develop, coordinate, monitor and evaluate).
- C. Desirable:** Adequate knowledge of learning management system with sound knowledge of MS Office.
- D. Maximum Age:** 65 years on the date of advertisement.
- E. Remuneration:** Fixed monthly remuneration around Rs.60,000/- per month (inclusive of any applicable deduction).
- F. Duration:** The post will be filled initially for 6 month and will be renewed based on performance.
- G.** The decision of the selection committee in any matter relating to the recruitment at any stage of recruitment process shall be final and binding upon the candidates.
- H.** Interested candidate may submit their application in prescribed format to “**The Director, Directorate of Industries, Government Of Arunachal Pradesh, Udyog Sadan, C-Sector, Itanagar, Arunachal Pradesh, Pin-791111/ via email to spmupmfmearp@gmail.com**”, supported by following documents:
 1. Applications/Bio-data as per the format issued with the advertisement.
 2. Self-attested copies of the certificate
 - i. Passing Certification for Class X&XII.
 - ii. Degree/ Graduation Certificate
 - iii. Post Graduation Certificate (if any).

- iv. Experience certificate and other relevant documents.
 - 3. Passport Size-coloured photographs –(4Nos)
 - 4. Self-attested envelope (at least 9.01 cm× 6.37 cm size)
- I.** Date, time & venue of Interview will be communicated to only eligible & shortlisted candidates.
- J.** All documents in original should be produced at the time of interview.
- K.** No TA/DA will be entertained for attending the interview.
- L.** Last date of receipts of application is **9th May (Friday) 2025**. Incomplete applications/ Applications received after due date shall be summarily rejected.
- M.** Department of Industries, Govt. of Arunachal Pradesh reserves all right to cancel the recruitment at any moment without prior information.

Sd/- (Gyabo Pertin)
Director (Industries)

APPLICATION FORMAT

A. Personal Details

Sl.	Particulars	Details (To be filled in BLOCK LETTERS)	Self-Attested Passport size photo
1.	Post Applied for		
2.	Name		
3.	Father's/Husband's Name		
4.	Date of Birth (supported by High school certificate)		
5.	Age (on the date of advertisement)		
6.	Gender		
7.	Mobile No.		
8.	Email ID		
9.	Permanent Address		
10.	Address for Correspondence		

B. Educational Qualification (from latest to Class X):

Sl.	Class	Name of Board/ University	Name of Institution	Year of Passing	Subject	Marks Obtained (%)
1.						
2.						
3.						
4.						
5.						

C. Work Experience:

Name of Organization	Designation	Duration (Year, Month & Days)

D. Documents enclosed:

- 1.
- 2.
- 3.
- 4.
- 5.

E. Declaration:

I do hereby declare that the above information is correct and complete to the best of my knowledge and belief, and nothing has been distorted.

Place:

Date:

Signature of Applicant